



## Building Regulations

Every **organizer** of an event, **exhibitor**, or **person who rents** stand space is obliged to **check** whether each temporary construction designed or built by himself or a third party, in the halls or in the outdoor exhibition area, requires **planning permission**.

If you are in doubt, please ask Messe München's Technical Exhibition Services Division.

**Planning permission is required in the case of:**

- (a) **multi-storeyed stands and constructions (see also Exhibitors' Service Booklet, provisions set out in "Two-storey Stand Design" notice)**
- (b) **glass structures such as parapets, wall elements and floors made of glass (see also "Use of Glass and Acrylic Glass for Stands inside the Exhibition Halls" notice. This notice is available on request from the Technical Exhibition Services Division)**
- (c) **constructions and exhibits which may have to withstand exceptional loads (e.g. staircases, bridges, galleries, cantilever roofs towers, scaffolding, etc.)**
- (d) **constructions in the open air area which exceed an area of 50 m<sup>2</sup> in plan or a height of 5 m at any point (e.g. marquees and pavilions, podiums, tiered seating, advertising boardings, towers, scaffolding structures, etc.)**

If it is intended to erect a construction of these types at the Munich trade fair grounds, an application for planning permission must be submitted to Messe München's Technical Exhibition Services Division, using the form printed on page 1.

**Please note that in exhibition hall B0 (ICM) two-storey stand construction is not possible.**

**Permission must be applied for at least six weeks prior to beginning of assembly. All documentation is to be submitted in German.**

Exhibitors bear the responsibility for ensuring compliance with all building regulations and other legal requirements. Please note that this applies even when no planning permission is required. Special attention should be given to labour regulations.

Proof of stand safety and static load compliance must be produced for scaffolding that is not to be anchored to existing structures, as set out in the planning guidelines, or is to be utilized in a manner inconsistent with the regulations. Said documentation shall be kept available at the exhibitor's location for official inspection.

All tents with a floor area of 75 m<sup>2</sup> require a logbook in which the prescribed safety tests are recorded. Such books must be available for inspection on demand.

**Additionally, the General Terms of Contract for Exhibitor Services of Messe München GmbH also apply.**

### Fees

Fees shall be incurred in the approval process for special stand constructions.

For processing the applications, including checking the drawings, the test report and the static load calculations, and a one-time inspection of the load-bearing structures, Messe München charges the following fees:

Effective stand area	EUR / m <sup>2</sup>	Item No.
0 – 50 m <sup>2</sup>	12.50	30320
51 – 100 m <sup>2</sup>	9.50	30319
101 – 200 m <sup>2</sup>	7.30	30318
201 – 250 m <sup>2</sup>	4.60	30317
as of 251 m <sup>2</sup>	3.90	30316

In the case of multi-storeyed trade fair stands or stand constructions, the effective stand area is considered to be the usable space on the upper floor. In the case of single-storeyed outdoor pavilions, the effective area is the usable stand area.

**Additional inspections or the drawing-up of any test reports (if necessary), the processing of special constructions as well as the approval and inspection of glass structures, will be charged in accordance with time involved.**

**Item No. 30321 Hourly rate: EUR 96.40**

